



## Mount Vernon-Lisbon Community Development Group (CDG) and the MV Heritage Days Committee's Food Vendor Application July 13, 2024 (deadline June 7, 2024)

Please fill out this form completely and send to Joe Jennison with \$100 application fee.

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Sales Tax number or Social Security number: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Name (s) and/or description of products you are interested in selling:

\_\_\_\_\_  
\_\_\_\_\_

20# of bags of ice you'd like to purchase at \$7 per bag (include in application fee check) \_\_\_bags at \$7 = \$ \_\_\_\_\_

Average price range of product: \_\_\_\_\_

Electrical Needs: Total Number of 110 outlets\_\_\_\_Total number of 220 outlets\_\_\_\_ Total amps\_\_\_\_\_

- 10 X 12 Booth space on 1<sup>st</sup> Street West. (This is to include tongue & awning.) Exemptions can be made at the discretion of the Heritage Days committee. Let us know the length of your rig here: \_\_\_\_\_
- Supply trailers need to be parked off-site in public parking on 2<sup>nd</sup> Avenue north or south
- Fees are due with this application. Business fee is **\$100.00** and Non-profit is **free**.
- There will be no rain date, the show will go on, rain or shine.
- Vendors are responsible for their own booth set-ups (tables, chairs will not be provided). Electricity and water is available, within **100'**, for use in the booths, you must supply your own electrical cords & water hose. Please specify above, your anticipated electrical needs. And know that we have access to a limited number of 220 outlets, and can only accommodate one or two large rigs.
- Once an application is accepted, vendor fees are non-refundable except at the discretion of CDG and the MV Heritage Days Committee
- The Mount Vernon-Lisbon Community Development Group (CDG) and the Heritage Days Committee is not responsible for loss, theft, damage or accidents.
- For-profit businesses are liable for obtaining a Sales Tax Permit. Contact the Iowa Department of Revenue

through <http://www.tax.iowa.gov>.

- All vendors are responsible for obtaining a temporary food service permit. Contact Linn County Public Health at 319-892-6000 or go to website [www.co.linn.ia.us](http://www.co.linn.ia.us) to apply.
- Food Vendors may not have exclusive rights to a food type, we will allow only two vendors per type of food (only exceptions will be hamburgers and hot dogs).
- Heritage Days inc. has reserved the exclusive right to sell **bottled water & bottled soda**.
- All vendors should be in attendance and set up must be completed by 7 a.m. on Saturday, July 13. Vendors must be open and ready to serve by 10 a.m. on Saturday, July 13. Service ends at midnight on Saturday, July 13. Tear down is to take place immediately after service ends and all vendors must vacate the street by 3 a.m. Sunday, July 14. Partial set up and overnight parking is available Friday evening, July 12, beginning at 4 p.m., but only with the permission of the Heritage Days committee. Please let us know if you are planning to set up Friday evening and please be on time. Overnight parking Friday is permitted but do let us know when to expect you.

**-- NOTE: Heritage Days is committed to Zero-Waste. To that end, all vendors are required to use compostable plates, cups, napkins, utensils and serving gloves. Recyclable plastic containers will be considered but only with prior approval by the committee. The committee plans to work with Compost Ninja throughout the day and are requiring all vendors to bring compostable (or with prior permission, recyclable) serving products.**

**Ecocare Supply in Coralville sells compostable serving products. To contact them, call (319) 800-9162 or email Kaveh Mostafavi at [kaveh@ecocaresupply.com](mailto:kaveh@ecocaresupply.com)**

**If you are having trouble finding these products or have questions regarding any of this, call Joe Jennison at (319) 210-9935 or through email at [director@visitmvl.com](mailto:director@visitmvl.com)**

**You will not be allowed to use Styrofoam or plastic utensils at the event. Recyclable cups are allowed with prior approval from the committee.**

**Exceptions will not be made.**

**Initial Here: \_\_\_\_\_**

Signature: \_\_\_\_\_

*By signing this application you agree to abide by the operating times and rules of the 2024 Heritage Days Festival. Applications will be considered on a first come first serve basis. You will be notified by mail of your acceptance no later than June 17, 2024 and will receive further information at that time. In the event that your application is not accepted your check will be returned to you.*

**Application deadline: June 7, 2024**

Mail completed application and check (for application fee & ice), payable to CDG:

Food Vendor Application, Joe Jennison  
Heritage Days  
C/of The Mount Vernon-Lisbon Community Development Group (CDG)  
P.O. Box 31  
Mount Vernon, IA 52314

319-210-9935 or [director@visitmvl.com](mailto:director@visitmvl.com)