



May 4 and 5, 2024  
Mount Vernon, Iowa

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**Food Vendor Application – Due April 12 by noon**

Date: \_\_\_\_\_

Company/group name: \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_

Sales Tax ID or Social Security Number: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

MV or Lisbon based business or org? (yes or no): \_\_\_\_\_

E-mail: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Name(s) and/ or description of products you are interested in selling: \_\_\_\_\_

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Average Price Range of Product: \_\_\_\_\_

Electrical Needs: Total Number of 110 outlets: \_\_\_\_\_ Number of 220 outlets \_\_\_\_\_ Total amps: \_\_\_\_\_

Do you need access to water via spigot hookup? y/n

If application is accepted (tent vendors):

-- You will be given one 10'x12' space in the food court area of the festival (address yet to be determined).

- You agree to set up BEFORE 8 a.m. Saturday and Sunday, May 4 and 5, on each of the two festival days, rain or shine, and agree to be open for business from at least 10 a.m. to at least 6 p.m. each day.
- You agree to tear down and vacate by 7 p.m. on Sunday, May 5
- You are responsible for your own booth set-ups (tables and chairs and tents will NOT be provided).
- Friday night parking and/or set up will be considered on a case by case basis.
- You understand that electricity is available to you free of charge, with an outlet(s) available within 100 feet. You must supply your own electrical cord.
- You understand that there are no early tear-downs unless approved by the festival chair.
- You understand that no fountain drinks are allowed; all beverages must be served in plastic resealable bottles or recyclable lidded containers (to prevent spillage onto art). All plastic bottles or containers for liquids must be recyclable or redeemable.
- You understand that all fees are due with this application. **Cost to all vendors is \$100 per booth, free for nonprofits.**

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If application is accepted (truck or trailer vendors):

- You will be given a space in the food truck area of the festival (address yet to be determined).
  - You agree to set up BEFORE 8 a.m. Saturday and Sunday, May 6 and 7, on each of the two festival days, rain or shine, and agree to be open for business from at least 10 a.m. to at least 6 p.m. each day.
  - You agree to tear down and vacate by 7 p.m. on Sunday, May 7
  - You are responsible for your own set-ups (tables and chairs and tents will NOT be provided). There will be a common outdoor dining room and trash/recycling available to you. Your truck or trailer will need to be locked and left in place over night on Saturday.
  - You understand that electricity is available to you free of charge, with an outlet(s) available within 100 feet. You must supply your own electrical cord.
  - You understand that there are no early tear-downs unless approved by the festival chair.
  - You understand that no fountain drinks are allowed; all beverages must be served in plastic resealable bottles or recyclable lidded containers (to prevent spillage onto art). All plastic bottles or containers for liquids must be recyclable or redeemable.
  - You understand that all fees are due with this application. **Cost to all vendors is \$100 per booth, free for nonprofits.**
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-- NOTE: The City of Mount Vernon and the Chalk the Walk committee is committed to Zero-Waste. To that end, all vendors are required to use compostable plates, cups, napkins, utensils and serving gloves. Redeemable plastic bottles are allowed (no cans). Recyclable plastic containers will be considered but only with prior approval by the committee. The committee plans to work with Compost Ninja/EcoCare throughout the day and are requiring all vendors to bring compostable (or with prior permission, recyclable) serving products.

Ecocare Supply in Coralville sells compostable serving products as well. To contact them, call (319) 800-9162 or email Kaveh Mostafavi at [kaveh@ecocaresupply.com](mailto:kaveh@ecocaresupply.com)

If you are having trouble finding these products or have questions regarding any of this, call Joe Jennison at (319) 210-9935 or through email at [director@visitmvl.com](mailto:director@visitmvl.com)

You will not be allowed to use Styrofoam or plastic utensils at the event. **Exceptions will not be made.**

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Businesses are liable for obtaining a Sales Tax Permit. Contact the Iowa Department of Revenue through <http://www.tax.iowa.gov>.

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All vendors are responsible for obtaining a temporary food service permit. Contact Linn County Public Health at (319) 892-6000 or go to Web site at [www.co.linn.ia.us](http://www.co.linn.ia.us) to apply

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Food vendors may not have exclusive rights to a food type. The Chalk the Walk Committee reserves the right to deny this application to any vendor who is offering similar fare to Uptown Mount Vernon businesses, or duplicated entries by another already-accepted vendor. The Committee will give right of first refusal to those businesses or non-profits that are based in the Mount Vernon-Lisbon area.

**Signature:**

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***By signing this application you agree to abide by the operating times and rules of the 2024 Chalk the Walk Festival including adhering to our commitment to Zero Waste. Applications will be considered on a first come, first serve basis. You will be notified of your acceptance no later than Friday, April 26, 2024, and will receive further information at that time. In the event that your application is not accepted, your check will be returned to you by Monday, April 29, 2024.***

**Please deliver or send application and a check for participation by April 12, at noon, to:**

**Joe Jennison  
Mount Vernon Chalk the Walk Committee  
City of Mount Vernon  
213 First St. NW  
Mount Vernon, Iowa 52314**

**Checks should be made out to City of Mount Vernon with Chalk the Walk clearly marked in the memo line.**